Information about MyPack and NC State Email

MyPack Portal

MyPack Portal is the university website that houses everything outside of your study abroad application. This is where you will see your classes and view your bill. When you create a password for this site in the steps on the next page, be sure write it down. It is extremely difficult for you to reset your password before arriving on campus and the Study Abroad Office does not have the authority to do it for you.

NC State Email

The NC State email system is hosted by Google. This also means that if you live in a country where Google is restricted, you will not be able to access it until you arrive on campus. Please note that all important information prior to arrival will be sent to your home university email address that your study abroad application is linked to.
Steps to Login to MyPack Portal

1. Go to the website https://sysnews.ncsu.edu/passwd
2. Enter your unity ID in the “Unity Username” box.
3. Enter your current password in the “Current Password” box. Your current password is the last four (4) digits of your student ID number and the first four (4) digits of your birthday (month and day in that order). Use zero (0) in front of single digit months and days.
   **EXAMPLE**: If your student ID number is 123456789 and your date of birth is May 14, 1989, then your current password would be: 67890514.
4. Enter a new password that you know privately in the “new password” box.
   *Follow the tips on the right side and bottom of the screen for how to create a secure password and password strength requirements.*
5. Enter that same new password you created in the “New Password (again)” box.
6. Select “Change Password”.
7. The system will tell you if it has been successful or not. Please follow any further instructions it provides.
8. Please allow for up to one hour for all changes to take effect campus-wide before you attempt to login to any of your accounts.

**Password Change Form**

Unity Username:

Current Password:

New Password:

Confirm New Password:

Submit
Clear

**Guidelines for Password Strength**

Strength: Ready to check password strength
Entropy: 6
Length: 0

- “New Password” and “Confirm New Password” match

**Password Requirements:**

- Be at least 8 characters
- Be no more than 100 characters
- Not contain single quote
- Not contain your Unity Username
- Not contain your Unity Username backwards
- Not start or end with a space
- At least one digit
- At least one letter
- Not have 5 consecutive digits
- Be more than a simple case change of your old password

**Password Recommendations:**

- Have at least one special character
- At least one capital letter
- At least one lowercase letter
- Have at least “Reasonable” strength
Add "Study Abroad Office" as emergency contact

2. Go to [http://www.ncsu.edu/](http://www.ncsu.edu/) and select RESOURCES on the top right side of the screen. My Pack Portal should be the second choice.

2. Select the large red "S" for Faculty/Staff/Student login.

**MyPack Portal**

**Campus Affiliation**

Select the campus affiliation icon that represents how you would like to log into the MyPack Portal.

Please select your campus affiliation:

- NCSU Faculty/Staff/Students
- NCSU Parents/Guests

Or enter your campus affiliation:

Continue

**Get Help!**

NC State Help Desk

- Phone: 919.515.HELP (4357)
- Email: help@ncsu.edu
- Web: [http://help.ncsu.edu](http://help.ncsu.edu)
3. Log in to MyPack using your student Unity ID and password.

NC State wants to make sure all your information is secure. Duo Security adds Two-Factor Authentication to services at NC State that use Shibboleth to facilitate login. Shibboleth login is used across campus and in critical services, like My Pack Portal and Wolf Ware. When you activate Duo, you will be required to log in with both your password and then an additional security measure, such as a code delivered via text or mobile app; USB security key; or a push (or pop-up) notification on your smartphone.

You will be required to enroll in Duo and must use it to login to the online services at NC State. Please follow the on-screen instructions when prompted to enroll in Duo.
4. Select the "Personal Information" tile in the bottom left of the Student Homepage.

Select "Emergency Contacts" in the left menu. Click the + button. Enter "NCSU Study Abroad" in the Contact Name box. Select "Other" under the Relationship drop-down menu. The Study Abroad Office's phone number is 919-515-2087. Select "Save"
1. Go to [https://google.oit.ncsu.edu/](https://google.oit.ncsu.edu/) and learn about the Google Apps that NC State uses university-wide.

2. Click "Gmail" under the "Core Apps" drop-down menu. Or you can enter the NC State gmail by going to [http://gmail.ncsu.edu/](http://gmail.ncsu.edu/)

Log into Gmail with your NCSU email address (unityid@ncsu.edu) and new password.
Housing Instructions
Housing Options at NC State
Living & Learning Villages

Global Village
Exchange students are encouraged to apply to live in Global Village (GV) where international students are paired with American roommates. GV is devoted to introducing international students to American culture, exposing American students to other cultures, and making the entire community aware of global issues through exciting academic and cultural programming as well as fun social activities. There are also excursion opportunities offered exclusively to GV residents. This is a competitive village and your application will be carefully reviewed. For priority consideration, you must have your application in by October 1st. Global Village is located in Alexander Hall. https://housing.dasa.ncsu.edu/villages/global-village/

Arts Village
Arts Village is a great option for students interested in the arts. Includes free tickets to performances and events on NC State’s campus and in the greater Raleigh area as well as village programs, events and opportunities to express one’s creativity. Students will also be enrolled into a mandatory 1 credit course, AVS100- The Arts Forum. Arts Village is located in Turlington Hall. https://housing.dasa.ncsu.edu/villages/arts-village/

S.T.A.T.E. Village
For any student interested in living in the Wolf Village apartments, we encourage you to apply for S.T.A.T.E. Village. S.T.A.T.E Village is a living and learning community within Wolf Village and is housed Gray Hall. It is a community focused on academic and career exploration. It is also a good place to engage in civic and community engagement and service learning opportunities. https://housing.dasa.ncsu.edu/villages/state-village/

On Campus Apartments
Wolf Village Apartments
Wolf Village is an on-campus apartment option for a limited number of first year students and upperclassmen. Students will be living in a four person apartment with single bedrooms and a shared kitchen and living area. http://housing.dasa.ncsu.edu/apartments/wolf-village-apartments

Wolf Ridge Apartments
Wolf Ridge is an on-campus apartment option that is recommended for Engineering and Textile students because of its location on Centennial Campus (a thirty minute walk from main campus). Students live in a four person apartment with single bedrooms and a shared kitchen and living area. http://housing.dasa.ncsu.edu/apartments/wolf-ridge-apartments

Off Campus Apartments
Students who are not interested in on-campus housing are responsible for finding their own housing. While we do not endorse any specific off-campus apartment complexes we have partnered with Valentine Commons http://valentinecommons.com/ to create a seamless process for NC State Exchange Students to apply to live in their facilities. All of the instructions are attached. Valentine Commons is located right on the edge of campus, so it is well suited for exchange students.

If you would like to live at another off-campus location, please understand that the Study Abroad Office will not be able to assist you with that process. You will want to keep in mind that public transportation is more limited in Raleigh, so living close to campus is advisable.
Information about Housing at NC State

Living & Learning Villages

As you are looking at housing options, you will see that Global Village, Arts Village, and S.T.A.T.E village are all “villages.”

Living and Learning Villages are ideal for exchange students to live in (versus residence halls) because they offer a strong community that are based around specific interests and engage students both inside and outside the classroom.

**Students applying to live in a village must complete TWO housing applications (one general, one village specific).** You can see a full list of village options at [https://housing.dasa.ncsu.edu/villages/](https://housing.dasa.ncsu.edu/villages/).

Important Housing Considerations

Students choosing to live in on-campus residences other than Global Village will be charged an early check-in fee.

Residence halls are closed during breaks and students will need to vacate their rooms (Thanksgiving, Winter, and Spring). Most students use these times to travel.

Students who will coming with dependents should contact the Incoming Exchange Coordinator for more information on housing options.

More information including application instructions can be found on University Housing’s website [http://housing.dasa.ncsu.edu](http://housing.dasa.ncsu.edu)
Steps to Apply for On-Campus Housing

1. Login to MyPack Portal. From the Student Homepage, select the "Campus Living" tile.

2. Select "Student Housing" in the left menu. This will populate another menu, select "Housing Application Request".
Select the term and continue.

Confirm that the Study Abroad information is listed as the emergency contact and that all your personal information is correct. Select continue.
Select "Go to Questionnaire".

Answer all Campus Safety questions and save.

Select the on-campus housing option you choose. (Residence hall= Global Village, Arts Village, etc.). Select the appropriate check box. Continue.
8 Answer all Personal Preference and accommodation questions and continue.

9 Continue through the next screen showing building/room preferences. You do NOT need to complete this section. This section will appear differently depending on whether you are applying for a Living/Learning Village, or an apartment.
Continue also through the roommate selection page. You do NOT need to complete this section.

Agree to the terms in the housing questionnaire by selecting “I agree” and then continue. If you do not accept the terms as listed, your application for housing will not be processed.
If you want to live in the Living/Learning Villages, please continue your process below:

- Return to the Prospective Students screen in MyPack and select "Living/Learning Applications".
- Select "Apply" for the village of your choice.
- Answer all application questions and select "Agree" to complete your application. If you do not accept the terms as listed, your application for housing will not be processed.
- Your Living/Learning Village application is now complete.

If you want to live in the apartments, you are done with the housing application.

See the following link for additional housing information:

https://housing.dasa.ncsu.edu